

# Public Document Pack



**Service Director – Legal, Governance and  
Commissioning**

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Wednesday 27 May 2020

## Notice of Meeting

Dear Member

### Health and Wellbeing Board

The **Health and Wellbeing Board** will meet in the **Virtual Meeting - online** at **3.00 pm** on **Thursday 4 June 2020**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Health and Wellbeing Board members are:-**

### **Member**

Councillor Viv Kendrick (Chair)

Councillor Musarrat Khan

Councillor Carole Pattison

Councillor Kath Pinnock

Councillor Mark Thompson

Mel Meggs

Rachel Spencer-Henshall

Richard Parry

Carol McKenna

Dr Steve Ollerton

Dr Khalid Naeem

Helen Hunter

Karen Jackson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Board/Apologies**

This is where members who are attending as substitutes will say for whom they are attending.

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**2: Minutes of previous meeting**

1 - 6

To approve the minutes of the meeting of the Board held on 30 January 2020.

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**3: Interests**

7 - 8

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

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## **6: Questions by members of the public (Written Questions)**

Due to current Covid-19 restrictions, Elected Members and members of the public may submit written questions to members of the Health and Wellbeing Board.

Any questions should be emailed to [executive.governance@kirklees.gov.uk](mailto:executive.governance@kirklees.gov.uk) no later than 5pm on Tuesday 2 June 2020.

In accordance with Council Procedure Rule 51(10) each person may submit a maximum of 4 written questions.

In accordance with Council Procedure Rule 11(5), the period allowed for the asking and answering of public questions will not exceed 15 minutes.

Members of the Board will provide an oral response to any questions received, or if they are not able to do so, a written response will be provided.

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## **7: Implications of Covid-19 for Kirklees**

9 - 10

To consider the implications of Covid-19 for Kirklees.

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Contact Officer: Jenny Bryce-Chan

## KIRKLEES COUNCIL

### HEALTH AND WELLBEING BOARD

**Thursday 30th January 2020**

- Present: Councillor Viv Kendrick (Chair)  
Councillor Musarrat Khan  
Councillor Mark Thompson  
Dr David Kelly  
Carol McKenna  
Dr Steve Ollerton  
Richard Parry
- In attendance: Jacqui Stansfield, Commissioning Quality and Performance  
Mike Houghton-Evans, Independent Chair, Kirklees Adults Safeguarding Board  
Lyndon Peasley, Carers Strategy Manager  
Fatima Khan-Shah Programme Unpaid Carers Programme Lead  
Phil Longworth, Senior Manager, Integrated Support  
Emily Parry-Harries, Consultant in Public Health  
Stacey Appleyard, Healthwatch
- Observers: Chris Lennox, South West Yorkshire NHS Foundation Trust  
Catherine Riley, Calderdale and Huddersfield NHS Foundation Trust  
Julie Sykes, West Yorkshire Police  
Martin Barkley, Mid Yorkshire Hospitals NHS Trust  
Dr Khalid Naeem, North Kirklees CCG
- Apologies: Councillor Carole Pattison  
Mel Meggs  
Karen Jackson  
Jacqui Gedman  
Rachel Spencer-Henshall

#### **44 Membership of the Board/Apologies**

Apologies were received from the following Board members: Cllr Carole Pattison, Jacqui Gedman, Mel Meggs, Rachel Spencer-Henshall and Karen Jackson

## Health and Wellbeing Board - 30 January 2020

Emily Parry-Harries attended as sub for Rachel Spencer-Henshall and Stacey Appleyard attended as sub for Helen Hunter

### 45 **Minutes of previous meeting**

That the minutes of the meeting of the Board held on the 21 November 2019, be approved as a correct record.

### 46 **Interests**

No Interests were declared

### 47 **Admission of the Public**

That all agenda items be considered in public session

### 48 **Deputations/Petitions**

No deputations or petitions were received

### 49 **Public Question Time**

Christine Hyde, North Kirklees NHS Support group asked a question and Dilys Beaumont, Dewsbury Keep Our NHS Public asked a question in respect of agenda item 6.

### 50 **Update on the Primary Care Networks Development Programme**

The Board received a paper, for information, which provided an update on the Primary Care Networks (PCN) Development Programme. The Board was informed that there has been a positive start to the way in which PCN's are operating.

The Board questioned whether there were any mechanism in place to get feedback on the PCNs. In response, the Board was advised that one such mechanism is through the Patient Reference Group and a meeting is being arranged to bring together PCN's Patient Reference Groups.

The Board acknowledged the update and commented that it will continue to watch the development of the PCN's with interest and would welcome an update on the implementation of the new National Service Specifications.

**RESOLVED** – That the update be noted

### 51 **Tackling Violence in Kirklees**

The Board received a paper, for information, which provided an update on tackling violence in Kirklees. The Board was reminded that, at the development session in November, there was a discussion aimed at:

- developing a shared understanding of violence reduction, especially as a public health issue
- Understanding the emerging plans for violence reduction in West Yorkshire and Kirklees
- Clarifying the role of the Board and its members

## Health and Wellbeing Board - 30 January 2020

The Board was informed that work is progressing particularly around capturing the appropriate data, especially when someone attends A&E as a result of a violent incident.

**RESOVLED** – That the update be noted and a progress report be provided in six months

- 52 WY&H Care Partnership Unpaid Carers Programme / Kirklees Carers Strategy**  
Fatima Khan-Shah Programme Unpaid Carers Programme Lead, West Yorkshire & Harrogate Health & Care Partnership and Lyndon Peasley, Carers Strategy Manager  
provided the Board with an update on the West Yorkshire & Harrogate Care Partnership Unpaid Carers Programme/Kirklees Carers Strategy.

The Board was informed that the rationale for developing the strategy was recognition of the critical role of unpaid carers. The strategy was co-produced by key partners including the Kirklees Carers Strategy Group and local carers.

Carers make a significant contribution to health and social care and evidence suggests that they can experience significant accessibility issues when it comes to accessing primary care.

The Board was informed that many carers are hidden, and help is needed to identify them as they don't identify themselves. The majority are providing care without formal support and early identification and targeting support reduces carer breakdown. Carer investment is important to prevent further ill-health and supporting the carer's health and wellbeing enables them to remain in work, benefiting their household and the local economy.

The Board was directed to a plan on a page and advised that social prescribers in General Practice can play a key role in enabling carers to access relevant support. Healthwatch are undertaking a piece of work with BME carers which will feed in.

The Board asked how young carers are identified and questioned whether school could do more. Cllr Kendrick agreed to raise the issue with schools. The Board was also advised that Barnardo's are looking at a form of assessment.

The Board was informed that each partner organisation on the Board were being asked to:

- Nominate a lead within each partner organisation
- Sign up to the Carers Passport
- Deliver awareness training to front-line staff

The Board agreed to receive an update every six months.

### **RESOLVED**

That each organisation would confirm back who the lead was in each organisation and sign up to the Carers Passport.

**53 Stronger together - Working for a safe and healthy Kirklees - Kirklees Inter-Board Partnership Protocol**

Mike Houghton-Evans provided the Board with an update on the Stronger together – working for a safe and healthy Kirklees, Kirklees Inter-Board Partnership Protocol.

The Board was informed that the sustainable delivery of improvements in health, wellbeing and safety for the population of Kirklees is dependent on effective collaboration across a wide range of organisations and partnership bodies. The Health and Wellbeing Board has a key role in providing whole system leadership.

In January 2017, the Board endorsed the joint working protocols, which set out the roles and expectations of a range of key bodies to promote effective collaboration. Following discussions, it was agreed that there was a need to refresh the joint working protocol covering relationship and working arrangement between:-

- Kirklees Health and Wellbeing Board
- Kirklees Safeguarding Children Partnership
- Kirklees Safeguarding Adults Board
- Kirklees Communities Board
- Kirklees Children and Young Peoples Partnership

The refreshed protocol describes the roles, functions and interrelationship between these strategic partnerships across Kirklees in their joint determination to safeguard and promote the health and wellbeing of children, young people and adults.

The Board was asked to note the next steps in the appended report and endorse and formally adopt the joint protocol.

**RESOLVED**

That the Board endorses and adopts the joint protocol and will receive ongoing reports on actions

**54 Kirklees Safeguarding Adults Board Annual Report 2018 - 2019**

Mike Houghton-Evans presented the Kirklees Safeguarding Adults Board Annual Report 2018-19.

The Board was informed that the Kirklees Safeguarding Adults Board (KSAB) is a statutory strategic partnership which brings together the main organisations working with adults at risk of abuse of neglect. The Annual report is produced every year and its purpose is to identify progress and celebrate achievements made over the past 12 months against the intentions laid out in KSAB's strategic plan.

The Adult Safeguarding Peer Challenge in 2018 was positive about the board fulfilling its leadership and strategic functions as well as highlighting areas for development.

Healthwatch is a key part of the Board and helps to take forward the engagement strategy. Cllr Khan, Portfolio Holder, Health and Social Care recently joined the



## **Health and Wellbeing Board - 30 January 2020**

Board as a member of the Health and Wellbeing Board and Emily Parry-Harries, Public Health has also joined the Board.

The Board was informed that the two main priorities are:-

- Self-neglect - a new policy and procedure is being developed and
- Dignity in care

Mr Houghton-Evans advised the Board that this would be the last time he would be presenting the annual report as he will be retiring from the role. The intention is to recruit a new independent chair with the aim of having someone in post at the beginning of April 2020. The Board thanked Mr Houghton-Evans for his work as independent chair of KSAB.

### **RESOLVED**

That the Kirklees Safeguarding Adults Board Annual Report 2018-19 be received.

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<b>KIRKLEES COUNCIL</b>  <b>COUNCIL/CABINET/COMMITTEE MEETINGS ETC</b> <b>DECLARATION OF INTERESTS</b> <b>HEALTH AND WELL BEING BOARD</b>			
Name of Councillor			
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: ..... Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

<b>KIRKLEES HEALTH &amp; WELLBEING BOARD</b>	
<b>MEETING DATE:</b>	<b>4<sup>th</sup> June 2020</b>
<b>TITLE OF PAPER:</b>	<b>Implications of Covid-19 for Kirklees</b>
<b>1. Purpose of paper</b>	To consider the implications of Covid-19 for Kirklees.
<b>2. Background</b>	<p>The Covid-19 Pandemic is having a significant impact on the health and wellbeing of the population of Kirklees. The latest data on the scale and nature of the impact will be presented to the Board.</p> <p>All the local partners represented on the Board have been at the forefront of our local response to the Covid-19 Pandemic.</p> <p>The ‘emergency response’ phase of our local response is being managed through organisational and partnership resilience structures. Therefore, the focus for the Board should be on the next phase of our local response.</p> <p>All local organisations are at the early stages of planning for this next phase.</p> <p>Each of the key organisations with a major role to play in delivering the Board’s aims and ambitions have been asked to present a high-level summary of</p> <ul style="list-style-type: none"> <li>• how their organisation has responded so far and the current challenges</li> <li>• what they have learnt and their plans for the future.</li> </ul>
<b>4. Financial Implications</b>	None at this stage.
<b>5. Sign off</b>	Richard Parry, Strategic Director for Adults and Health, Kirklees Council
<b>7. Recommendations</b>	<ul style="list-style-type: none"> <li>• The Board recognises the excellent work done by staff across a wide range of organisations to manage Covid-19 and its impact in Kirklees.</li> <li>• The Board recognises that the vision, outcomes and principles set out in the Kirklees Health and Wellbeing Strategy and the Health and Wellbeing Plan are still valid, and that these key strategic documents provide a useful framework for reviewing organisational and partnership responses to the Covid-19 Pandemic .</li> <li>• The Kirklees Integrated Commissioning/Provider Board review the Health and Wellbeing Plan and present an updated version to a future Health and Wellbeing Board meeting for approval.</li> </ul>
<b>8. Contact Officer</b>	Phil Longworth, Senior Manager – Integrated Support, Kirklees Council

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